



Mary Help of Christians Primary School

SAWTELL

ENROLMENT POLICY

Policy Number:	EP2.1
Status:	Implemented
Date Issued:	18 th September 2018
Evaluation and Review:	18 th September 2020
Policy Contact Personnel:	Principal

Rationale

Catholic education at Mary Help of Christians School is a living expression of the dynamic and evolving tradition of the Church. Catholic schools exist as

- an integral part of the Church's mission to the world,
- part of parish and are intrinsically connected with each other.

Children, by virtue of Christian baptism, have a right to education in the faith.

We have a responsibility to provide places for those who wish to experience our Christian approach to education.

Policy

We are committed to:

- providing for all baptised Catholics who seek a place where their baptism-seeded faith may be nurtured.
- Accepting all who seek a place subject to confirmation of their support and respect for the Catholic nature and practises of the school.

To be eligible/considered for Kindergarten:

- Children must turn 5 years of age on or before 30 June during the year of enrolment to Kindergarten.

In exceptional circumstances, the Principal may vary the above priority.

Procedures

The procedures for enrolment at Mary Help of Christians Primary School, Sawtell are as listed below.

All parents who wish to enrol their children are required to complete an official Enrolment Form that should be lodged at the school office. The principal will require an interview before an enrolment can be considered.

Enrolment to Mary Help of Christians Primary School will only be offered when the requisite resourcing is available to respond to the specific needs of the student. A letter confirming the acceptance of enrolment will be sent to the parents.

An enrolment at Mary Help of Christians does not constitute an enrolment at St John Paul College

The priority of enrolment into Mary Help of Christians Primary School is:

1. Catholic students from the Parish.

Preference for enrolment will be given to children who are baptised Catholics living in the agreed boundaries of Mary Help of Christians Primary School, Sawtell. The boundaries are south of England's Road and Boambee Creek to Pine Creek, south of Bonville, and will make every reasonable effort to accommodate the particular learning and access needs of every child.

2. Siblings of non-Catholic students.

3. Non-Catholic students from other denominations.

4. Other Non-Catholic students.

Parent commitment

In making an application to enrol a child, parents are showing that they are prepared to commit themselves to working in co-operation with school personnel for the benefit of their child.

An offer of placement is condition upon acceptance by parents of school policies and guidelines, including the School Fees Policy, which govern school practises.

While fees are an unavoidable necessity, genuine inability to pay will never be the cause of an enrolment being refused or discontinued. Any financial difficulty should be discussed with the Principal.

If on any occasion the special needs of a student are not disclosed at the time of interview the enrolment may be deemed invalid.